

**MINUTES OF THE MEETING**  
**NEBRASKA CENTER FOR NURSING**  
**JANUARY 16, 2015**

**CALL TO ORDER**

The meeting of the Nebraska Center for Nursing Board was called to order by Liane Connelly, Chair, at 9:41 a.m., January 16, 2015, at Cornhusker State Industries, 800 Pioneers Boulevard, Room C, Lincoln, NE. Copies of the agenda were emailed in advance to the Board members and interested parties, posted outside the Licensure Unit within the Nebraska State Office Building, and posted on the Department of Health & Human Services website. Connelly announced the location of a current copy of the Open Meetings Act within the room.

**ROLL CALL**

The following Board members were present to answer roll call:

- Kathy Bowman, RN
- Liane Connelly, RN, *Chair*
- Carman DeMare, APRN-NP
- Cindy Hadenfeldt, RN
- Alice Kindschuh, RN, *Secretary*
- Anna May, RN
- Aubray Orduna, RN
- Linda Stones, RN, *Vice-Chair*
- Pamela Uhlir, RN (arrived at 9:45 a.m.)
- Lisa Walters, RN

The following Board members were not present to answer roll call:

- Kayleen Dudley, RN
- Cheryl Echtenkamp, RN
- Nick Faustman

At the time of the meeting, there were three vacant board member positions: 1) a registered nurse (RN) member, 2) a licensed practical nurse (LPN) member, and 3) a nurse educator recommended by the Nebraska Community College Association

A quorum was present and the meeting convened.

The following individuals were also present:

- Juan Ramirez, PhD, *Independent Consultant*
- Nancy "Niki" Eisenmann, RN, *Practice Consultant*
- Teresa Roddy, RN, *Education Consultant*
- Shane Bailey, *Board Coordinator*

**ADOPTION OF THE AGENDA**

**MOTION:** Kindschuh made the motion, seconded by Orduna, to adopt the agenda.

**Voting Yes:** Bowman, Connelly, DeMare, Hadenfeldt, Kindschuh, May, Orduna, Stones, and Walters.

**Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, Faustman, and Uhlir. **Motion carried.**

**APPROVAL OF THE MINUTES**

**MOTION:** Walters made the motion, seconded by Bowman, to approve the minutes of the November 21, 2014 meeting with modifications.

**Voting Yes:** Bowman, Connelly, DeMare, Hadenfeldt, Kindschuh, May, Orduna, Stones, and Walters.

**Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, Faustman, and Uhlir. **Motion carried.**

9:45 a.m. Uhlir arrived to the meeting.

These minutes were approved by the  
Nebraska Center for Nursing Board.

Connelly asked Roddy, the Department's new Nursing Education Consultant, to introduce herself and for board members, in turn, to introduce themselves to Roddy. Brief introductions were made.

### **TWO PRESENTATIONS BY JUAN RAMIREZ**

Ramirez gave two brief back-to-back PowerPoint presentations. The first presentation was on nursing workforce projections for 2012 to 2015. Data was supplied by the Health Resources and Services Administration (HRSA) Health Workforce. Board members discussed the HRSA data and its accuracy. There was interest in the data suggesting an LPN shortage when there is a current national trend pushing LPNs to become RNs. Eisenmann explained how the National Council of State Boards of Nursing (NCSBN) has recently reported that LPNs will become the primary caretakers of the elderly in long-term care facilities. With more and more baby boomers retiring, there will be a need for more nurses to become employed in longer-term care facilities. LPNs can be utilized in this area. Connelly suggested the possibility of the HRSA data being posted on the website along with a commentary from the Center.

The second presentation covered the preliminary results of the 2014 RN renewal survey. Board members briefly discussed the results with Ramirez.

### **BOARD DISCUSSION: NURSING WORKFORCE DATA FROM THE DEPT. OF LABOR**

The Board re-reviewed the Nebraska nursing data from the Department of Labor. This data had been presented at the November 21<sup>st</sup> board meeting. Board members discussed the data.

Connelly asked board members to look at all three sets of data between now and the next meeting, to think about the data, make notes, and plan on discussing it at the March board meeting.

### **COMMUNICATION**

Bailey informed the Board that although Karen Bowen, Executive Director of the Board, was absent, he was able to address each of the communication items listed on the agenda.

#### **Public Notification of Board Meetings**

Bailey informed the Board that each year they needed to state how they preferred the public to be notified of board meetings. Typically the agenda of each meeting of the Nebraska Center for Nursing Board is posted on the websites of the Department and the Center for Nursing, posted outside the Licensure Unit within the Nebraska State Office Building, and distributed via email to any interested parties.

**MOTION:** Stones made the motion, seconded by Uhlir, for the Nebraska Center for Nursing Board to continue to notify the public of their board meetings on the DHHS website, the Center for Nursing website, posted in the Nebraska State Office Building, and emailed to any interested parties.

**Voting Yes:** Bowman, Connelly, DeMare, Hadenfeldt, Kindschuh, May, Orduna, Stones, Uhlir, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, and Faustman.

**Motion carried.**

#### **2015 Board Meeting Dates**

Bailey informed the Board that Bowen had expressed some concern about the November 20, 2015 meeting of the Center for Nursing due to the Board of Nursing having to meet the day before on November 19, 2015. Bowen had expressed concern that back-to-back meetings can place strain on office staff and therefore, wanted to ask if the Center for Nursing would be willing to reschedule their

November meeting. The Board informed Bailey that they were committed to sticking with the meeting dates they had previously selected. The November 20<sup>th</sup> meeting of the Center for Nursing will remain.

### **2015 Nebraska Conventions**

Board members were asked to inform Bowen or Bailey of any upcoming conferences and conventions within Nebraska so that the Center could have a presence at such events.

In mid-February, the Nebraska Hospital Association (NHA) will be having an education planning event.

On or around June 5, 2015, the Nebraska Assembly of Nursing Deans and Directors (NANDD) would be having a conference with approximately 100 nurse educators present. This event is being hosted by Southeast Community College—Lincoln.

In the fall, Nebraska Nurses Association (NNA) and the Licensed Practical Nurse Association of Nebraska (LPNAN) will be having their annual conventions.

### **National Forum Annual Conference**

Bailey informed the Board of the annual conference of the National Forum of State Nursing Workforce Centers. The conference will take place June 10-12, 2015, and will be hosted in Denver, Colorado. Bailey distributed a conference agenda and brochure to the board members. Bailey said that he wasn't certain how many board members would be allowed to attend due to finances, but he asked board members to consider attending. Bowen would be able to provide more details at the next meeting. Connelly, Hadenfeldt, Stones, and Uhlir expressed their interest in attending the conference.

Stones and Ramirez will provide a brief report on the annual conference they attended last year.

Board members speculated on how much it costs to be an exhibitor at these conferences and whether or not the Center for Nursing can co-exhibit with other groups—Nebraska Action Coalition (NAC), Nebraska Organization of Nurse Leaders (NONL), etc.

## **STRATEGIC PLANNING**

The Board discussed strategic planning. Bailey was asked for an update on the new website design. Bailey informed the Board that he had been asked to temporarily stop working on it last summer as new job duties had become assigned to him. If necessary, Bailey can create a simple, basic website, have it go live online, and then add information and webpages to it as time permits. As for the logo design, Bailey will consult with the graphic designer and report back to the Board.

Board members discussed the budget, operating costs, Ramirez's contract, and the need to see the Center for Nursing's budget at the next meeting.

**MOTION:** Stones made the motion, seconded by DeMare, for the 2015 budget of the Center for Nursing to be placed on the agenda for discussion and review at the next meeting of the Nebraska Center for Nursing Board.

**Voting Yes:** Bowman, Connelly, DeMare, Hadenfeldt, Kindschuh, May, Orduna, Stones, Uhlir, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, and Faustman.

**Motion carried.**

Connelly stated the need to see an organizational chart for the Center for Nursing Board in relation to the Department of Health & Human Services.

12:10 p.m. *Hadenfeldt left the meeting.*

Board members expressed the need to sit down with Bowen to clarify work processes and to review financial matters, including Ramirez's contract.

**MOTION:** Stones made the motion, seconded by Kindschuh, for the executive team to meet with the Executive Director of the Nebraska Center for Nursing to clarify work processes of the Center for Nursing and to review current contracted services.

**Voting Yes:** Bowman, Connelly, DeMare, Kindschuh, May, Orduna, Stones, Uhlir, and Walters.

**Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, Faustman, and Hadenfeldt.

**Motion carried.**

12:13 p.m. *Hadenfeldt returned to the meeting.*

The need to update the Center for Nursing's strategic plan was addressed. Connelly will meet with Ramirez to look at nursing workforce data and the results of the current strategic plan, and report back at the next meeting of the Board.

12:27 p.m. *The meeting recessed.*

12:35 p.m. *The meeting reconvened.*

#### **BOARD DISCUSSION ON COLLABORATING & PARTNERING WITH OTHER ORGANIZATIONS**

Connelly informed the Board that she has received requests from other organizations on possibly collaborating with the Center for Nursing. Connelly asked the Board if they would be interested in collaborating with other organizations. Board members expressed positive interest in collaboration.

Dee Ernesti of the Nebraska Organization of Nurse Leaders (NONL) would like to discuss leadership tactics and collaboration. Connelly, Eisenmann, Kindschuh, and Uhlir will meet with Ernesti.

#### **CENTER FOR NURSING FOUNDATION**

Kindschuh updated the Board on the Passport Project's clinical orientation system. Not all nursing programs are using it. One major health system didn't use it. Another major health system claims it conflicted with their current information technology system. Nursing schools who use the Passport Project will need to pay \$12,000 for the first 1,000 students who use it. (In the past this cost was \$10,000 per student.) There is the possibility that the cost for using Passport could become \$9.00 per student. The students who currently use Passport have expressed positive remarks.

The Center for Nursing Foundation proposed carrying out Nurses Who Make a Difference in 2015, a recognition and award campaign. If there are enough nominations received, there would be an event/banquet.

**MOTION:** Orduna made the motion, seconded by May, for the Nebraska Center for Nursing to support the Nurses Who Make a Difference campaign as proposed by the Foundation.

**Voting Yes:** Bowman, Connelly, DeMare, Hadenfeldt, Kindschuh, May, Orduna, Stones, Uhlir, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Echtenkamp, and Faustman.

**Motion carried.**

The Board reviewed a draft of the nomination form and made suggestions for edits to the document. It was suggested that the Foundation could partner with another organization on hosting the event.

### **CONCLUSION AND ADJOURNMENT**

Connelly addressed agenda planning for the next board meeting in March:

- Review the 2015 budget of the Center for Nursing.
- Discuss a new strategic plan to be implemented in 2016.
- Have a lengthy strategic planning session at the start of the meeting.
- Plan for a special strategic planning meeting in May and possibly have a guest speaker give a presentation on strategic planning.

Bailey stated that there are three current vacancies on the Board: one LPN Member, one RN Member, and one Nurse Educator Recommended by the Nebraska Community College Association.

There being no further business, the meeting adjourned at 1:35 p.m.

Respectfully submitted,



Shane Bailey  
Board Coordinator